

Councillor MacDonald Pre Hearing submission. (typed from original hand written and signed copy)

Arrangements for the Hearings Sub-Committee hearing

Please tick the relevant boxes.

1	Are you planning to attend the Hearings Sub-committee hearing on the proposed date in the accompanying letter (13 December 2011)? If 'No', please explain why.	No <input type="checkbox"/>	Reason: I have to work, and my GCSE class have important exams, so I need to teach them. They are all 16 year old boys who will need employment soon.
2	Are you going to present your own case?	No <input type="checkbox"/>	
3	If you are not presenting your own case, will a representative present it for you? If 'Yes', please state the name of your representative.	No <input type="checkbox"/>	Name:
4	Is your representative a practising solicitor or barrister? If 'Yes', please give their legal qualifications. Then go to Question 6. If 'No' please go to Question 5.	No <input type="checkbox"/>	Qualifications:

5	<p>Does your representative have any connection with your case?</p> <p>If 'Yes', please give details.</p>	<p>No <input type="checkbox"/></p>	<p>Details:</p>
6	<p>Are you going to call any witnesses?</p> <p>If 'Yes', please fill in the next form with details.</p>	<p>No <input type="checkbox"/></p>	
7	<p>Do you, your representative or your witnesses have any access difficulties? For example, is wheelchair access needed?</p> <p>If 'Yes', please give details.</p>	<p>No <input type="checkbox"/></p>	<p>Details:</p>
8	<p>Do you, your representative or witnesses have any special needs? For example, is an interpreter needed?</p> <p>If 'Yes' please give details</p>	<p>No <input type="checkbox"/></p>	<p>Details:</p>
9	<p>Do you want any part of the hearing to be held in private?</p> <p>If 'Yes', please give reasons.</p>	<p>No <input type="checkbox"/></p>	<p>Reasons:</p>

10	<p>Do you want any part of the relevant documents to be withheld from public inspection?</p> <p>If 'Yes', please give reasons.</p>	<p>No <input type="checkbox"/></p>	<p>Reasons:</p>
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Response to the evidence set out in the Independent Investigator's report:

Please enter the page and paragraph number in the report where you disagree with the findings of fact only and give reasons and your suggested alternative.

Page and paragraph number	Reasons for disagreeing with the findings of fact in the paragraph	Suggestions as to how the paragraph should read:

Other evidence relevant to the complaint:

Please set out below any other evidence you feel is relevant to the complaint made about you:

Paragraph number	Details of the evidence:
1	<p>I have apologised for any offence caused, and hope that will be accepted. I do not wish to defend myself, as it would further damage the Labour Party if I did.</p> <p>This case should have gone through internal Labour party channels, so I wish to mitigate against further damage by saying nothing further, except to plead for mitigation, as I have apologised.</p>
2	
3	
4	
5	
6	

Representations to be taken into account if a Member is found to have failed to follow the Code of Conduct:

Please set out below, using the numbered paragraphs, any factors that the Hearings Sub-Committee should take into account if it finds that you have failed to follow the Code of Conduct. *Please note that no such finding has been made yet.*

Paragraph number	Factors for the Hearings Sub-Committee to take into account when deciding whether to sanction any censure, restriction of resources or allowances, suspension or partial suspension
1	
2	
3	
4	
5	
6	